

**SUSSEX COUNTY BOWLS (Men's Section)**

(Members of Bowls England & the Home Counties Bowls Association)

**Minutes of a Meeting of the General Purposes Committee  
held at Adur I.B.C.**

**10.00 hours on Tuesday 25<sup>th</sup> June, 2019**

**Present:** Ken Woodcock (KW) (Chairman), Rod McBeth (RMc) (Hon. Secretary), John Abbott (JA) (Treasurer), Gordon Leaman (GL) (President), Roger Day (RDa) (Vice President), Bob Markham (BM) (Jun. Vice President), John Kinnard (JK) (Imm. Past Pres.), Lindsay Bangs (LB) (Hon. Assistant Secretary), Robin Llewellyn-Powell (RL-P) (Hon. Competition Secretary), Roger Dear (RDe) (Hon. Match Secretary), [Vacancy (Div. 1 Rep)], Tony Sharman (TS) (Div. 2 Rep), Mike Bright (MB) (Div. 3 Rep) and Dave Bowles (DB) (Div. 4 Rep).

The Chairman welcomed all to the meeting and pointed out that we have a fairly long agenda but needed to be finished by about 12:45 as we had a further meeting in the afternoon.

- 1. Apologies.** **Action**
  - a) Apologies were received from David Bizat (Div 1 Rep.), Mike Bright (Div 3. Rep.) and Dave Bowles (Div.4 Rep.)
- 2. Minutes of the GPC Meetings held on 23 Apr 19.**
  - a) The Minutes of the Meeting held on 23<sup>rd</sup> April, 2019, were signed by the Chairman as a true record of the meeting.
- 3. Matters arising from the above Minutes.**
  - a) There were no matters arising from the minutes that were not due to be covered on the agenda.
- 4. Officers Reports.**
  - a) Reports from the Secretary, Treasurer, Match Secretary, Competition Secretary and Assistant Secretary were all accepted.
  - b) RDe gave a verbal report on progress with regard to arrangements of fixtures for 2020.
  - c) RDa raised several queries with regard to the Balance Sheets presented and the lack of clarity as to what each column represented. It was agreed that in future there must be more information on the accounts presented and all columns should have a heading that clearly indicate what that column represented. **JA**
- 5. County Finance.**
  - a) Continuing on from the review carried out at the previous GPC Meeting the following matters were resolved and it was agreed that the FP document should be updated:
    - i) Travelling payments for away matches would continue for the 2020 season and the matter should be discussed at the next Executive Meeting.
    - ii) As part of the continued effort to reduce expenditure, attendance at Leamington for the Presidential team from 2020 would be reduced to:
      - (a) 2 days/nights in the first two weeks for the President only.
      - (b) President to attend for 17 days of the Men's event.

- (c) Vice President to travel up on the Wednesday of week 3 and remain until the Thursday of week 4, on which day he will travel home – 8 nights.
  - (d) Junior Vice President will no longer attend.
  - (e) Precise travel times and number of overnights stays as per revised entry in the Presidential Job Responsibilities.
- b) Out of County travelling money would be paid for up to 2 travelling reserves for Middleton Cup, HCL, Balcolm Trophy and Under 25 matches and the authority for two assessors to attend would be removed from the FP Document. **RMc**
- c) Payment of food allowance would be amended to include payments to match Officials when no meal is provided. **RMC**
- d) Payments to non official markers was deferred until the next meeting.
- e) The provision of an allowance for drinks for the MC/HCL team to be amended to include the Under 25 team. **RMc**
- 6. Revised Job Responsibilities.**
  - a) **Treasurer and Chairman**  
The sub-committee comprising of Gordon Leaman, Tony Sharman and Lindsay Bangs, had considered and rewritten aspects of these JR's, which were accepted by the Meeting.
  - b) **Assistant Secretary, Match Secretary and Safeguarding Officer**
    - i) It was agreed that the next three JR's to be reviewed would be those as above. These three JR's to be reviewed prior to the next GPC Meeting in September. The Assistant Secretary would not sit in on the discussions concerning his own JR but would as with previous JR reviews submit to the Committee any relevant points. RMc to forward to the sub-committee copies of the current JR's. **GL, TS (LB) RMc**
- 7. Matches**
  - a) Applications from clubs to host County Matches, the Pullen Cup Final and Competitions Quarter and Semi Finals and 2 Wood day were considered and allocations of matches made. RDe and RLP to write to clubs. **RDe RLP**
  - b) With no club in Division Two, applying to host the Competition Quarter and Semi Finals and the Two Wood day it was agreed that the Competition Secretary would approach clubs with a view to obtaining a suitable venue. **RLP**
  - c) Presidential selections for matches was discussed.
  - d) KW gave an update on the Home Counties League which next year would be split into two groups of four teams.
  - e) It was resolved that for 2020 the match against SCIBA would become a full County match and the match against the Banks would become an Executive Match.
- 8. New DCS for Div 4.**
  - a) With no nominees coming forward it was agreed that RMc would again write to clubs in D4 and also attempt to find a DCS via the VPs. **RMc**
- 9. Safeguarding Officer**
  - a) An offer to undertake the position of Safeguarding Officer had been received by the Secretary and it was resolved that the Chairman and Secretary should meet with the person concerned to discuss the matter. **KW RMc**

**10. Update on New Shirts**

- a) RMc reported that after considerable effort the manufacturer had agreed to replace 50 shirts that were too long if the County agreed to pay half of the cost of the postage and customs duty. These shirts have now been received and are being replaced. It was agreed that additional shirts will need to be ordered. **RMc**
- b) It was resolved that information concerning permitted embroidery on the new shirts would be placed on the County website on the Regalia page. **RMc**

**11. Development Committee Update**

- a) RDa reported that two people had indicated that they were prepared to become members of the Development Committee and it was resolved that David Bizat and Gill Hill be added as members of the Committee.
- b) It was further agreed that the Committee could source potential sponsors and a Social Media specialist who could work on Facebook etc. **RDA JK**
- c) RDa further reported that when he assumed the position of President at the AGM in December he would be stepping down from his role on the Development Committee.

**12. Any other Business.**

- a) RMC raised the matter of certain members consistently arriving for Executive matches incorrectly dressed or failing to ensure they had the correct stickers on their woods. It was resolved that the LB, as Match Official for such matches, would speak to the people in question and remind them of their responsibilities in this matter. **LB**
- b) A discussion took place in order to clarify certain aspects of the Presidential Tour and it was resolved that:
  - i) The tour is a tour arranged by the President over which the County Association have no control or input.
  - ii) If the President wishes to use the services of a Tour Manager or a company to arrange the tour for him that is his prerogative to do so and if he chooses to use any free allocations for the tour manager – again that is his prerogative to do so.
  - iii) If the president wishes monies to initially go through the tour manager that is acceptable as long as monies finally go to the County Treasurer.
  - iv) The President shall decide what actions to take with any surplus money on completion of the tour, but it was recommended that if it was a considerable amount a refund should be made to the tour members.
- c) A proposal had been received from a member suggesting we organized an Over 80's Competitions and this proposal was rejected.
- d) RMc had submitted a proposed amended schedule for Competitions and RLP produced an alternative suggestion. Members were asked to look at the two proposals for further discussion at the next meeting. **ALL**
- e) KW confirmed that the Balcomb team had qualified once again this year to go to Leamington and it was agreed that the same money as last year would be paid for 10 personnel. The money supplied by Bowls England would be topped up to £50 per person. **JA**
- f) TS gave an update on the new County Website.
- g) KW notified the meeting that he would not be seeking re-election as Chairman at the AGM in December.

**16. Date of Next Meeting.**

- a) The date of the next Meeting will be at 10.00 hours on Tuesday 3<sup>rd</sup> September, 2019 at Adur IBC. MB Notified apologies for that meeting.

There being no other business, the Chairman declared the Meeting closed at 13:15 hours.

Signed: .....

Ken Woodcock (Chairman)

Date: 3<sup>rd</sup> September, 2019