

## **SUSSEX COUNTY BOWLS**

### **JOINT CONSTITUTION**

**This is the constitution of the unified body governing flat green bowls in Sussex.**

#### **1. TITLE**

The Association shall be called "**SUSSEX COUNTY BOWLS**".

#### **2. OBJECT**

The objects of the Association shall be: -

- a. To promote, foster and safeguard the sport of flat green bowls at all levels in Sussex providing opportunities for recreation and competition as laid down by the Rules of Bowls
- b. To adopt and enforce all of the obligations required of a member county under the Articles of Association and the Rules and Regulations of our National Governing Body 'BOWLS ENGLAND LIMITED'.

#### **3. MEMBERSHIP**

There are two members of Sussex County Bowls:-

- a.
  - i) Sussex County Bowls Women's Section;
  - ii) Sussex County Bowls Men's Section.
- b.
  - i) Nominations for election, or appointments made, for all posts within the two member sections of Sussex County Bowls, shall be gender specific to that section. However, if the representatives of both sections of the Management Committee are in agreement, then one person may be appointed to undertake a joint post.

#### **4. FEES AND SUBSCRIPTIONS**

Sussex County Bowls undertakes to ensure, that membership and competition fees due to Bowls England by its members and their member clubs as a unified body under the title of Sussex County Bowls, are paid.

#### **5. ADMINISTRATION**

The affairs of Sussex County Bowls shall be arranged by a Management Committee comprising:

- a.
  - i) Four elected representatives from Sussex County Bowls Women's Section, comprising The President, Hon. Secretary, Hon. Treasurer and one other representative elected from and nominated by the G.P.C.
  - ii) Four elected representatives from Sussex County Bowls Men's Section, comprising The President, Hon. Secretary, Hon. Treasurer and one other representative elected from and nominated by the G.P.C.
- b. The Management Committees will meet at agreed intervals not less than twice a year.

- c. The Chairing of the meetings of the Management Committee will alternate annually by gender. The Chairperson shall be elected by the members of the Management Committee from within the Management Committee. In the absence of the Chairperson, another member of the Management Committee agreed by the Management Committee shall assume the role of Chairperson for the meeting.
- d. The key functions and responsibilities of the Management Committee shall include:-
  - i) Liaison with Bowls England;
  - ii) Payment of Bowls England Affiliation and National Competition fees.
- e. The post of Bowl England Administrator for the county will, unless decided otherwise by the Management Committee in exceptional circumstances, alternate annually by gender between the two Hon. Secretaries, and the incumbent will then be responsible for dealing with all correspondence from Bowls England and ensuring that all information and Directives from Bowls England are communicated to both sections at all times. This holder of the post will assume office after the last meeting of the Management Committee in each
- f. The post of Joint Treasurer for the County will be agreed annually by the members of the Management Committee and that person will be responsible for all financial dealings with Bowls England.
- g. All Officers and other appointments made, will carry out duties in accordance with those laid down in the Job Responsibility for the post as issued to the incumbent and as amended by the GPC from time to time when necessary.

## **6. DISSOLUTION**

- a. If the Management Committee decides that it is necessary or advisable to dissolve Sussex County Bowls, or if at any General Meeting of the Association a resolution is passed calling for the dissolution of the Association the County Administrator shall immediately convene a Special General Meeting to be held not less than one month thereafter to discuss and vote on the resolution.
- b. If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Members present, the Committee shall thereupon, proceed to realise the assets of the Association and discharge all debts and liabilities of the Association.
- c. After discharging all debts and liabilities of the Association, the remaining assets shall not be paid or distributed amongst the members or member clubs of the Association, but shall be given or transferred to some other voluntary organisation having similar objectives.